

The logo for Percy Sales Events is displayed within a rectangular frame. The left half of the frame has a pink background, and the right half has an orange background. The word "Percy" is written in a white, elegant cursive font on the pink background. The word "Sales" is written in the same cursive font on the orange background. Below "Percy" and "Sales", the word "EVENTS" is written in a white, all-caps, sans-serif font, spanning across both the pink and orange backgrounds.

# Percy Sales EVENTS

## JADE PACKAGE

### *Week of Planning Services*

Percy Sales Events' Jade Package is for the client who has completely planned their entire wedding or event from beginning to end, but needs someone to manage and execute the day. This is Percy Sales Events' solution to the day of coordination. Percy Sales feels that we cannot do justice in managing your wedding day or event by simply showing up on the day it occurs. We would like to know as much of the details of your event so we can execute your vision exactly how you have designed it. We will take over the management of your wedding or event one week before, giving you the opportunity to enjoy the week to come! Don't worry about a thing...because Percy Sales Events will ensure that your event runs smoothly...as if we planned it ourselves.

Includes (includes Percy Sales Events' Standard Event Services):

- ❖ One face-to-face planning session to discuss your wedding or event details and to finalize event
- ❖ Full day event coverage on wedding or event day (approximately 17 hours)
- ❖ Final vendor meeting to assure smooth running of your wedding or event
- ❖ Finalizing last minute details and financial commitments
- ❖ Final walkthrough of your wedding or event venue

ADDITIONAL À LA CARTE SERVICES CAN BE ADDED BASED ON YOUR EVENT AND SERVICES REQUIRE